

Mrs Jane Richardson  
**Electrical Waste Recycling Group Limited**  
Unit 1, Block B  
26 Kings Haugh  
Prestonfield Park Industrial Estate  
Edinburgh  
Scotland  
EH16 5YU

**Our ref:** WEE/ME0006ZT/ATF

**Date:** 16 December 2020

Dear Mrs Richardson

**The Waste Electrical and Electronic Equipment Regulations 2013 (as amended)  
Notification of grant of approval of an authorised treatment facility with the use of an  
agreed protocol**

We have considered your application for approval as an authorised treatment facility (AATF) under the Waste Electrical and Electronic Equipment Regulations 2013 (as amended) with the use of an agreed protocol and hereby grant approval to **Electrical Waste Recycling Group Limited** to operate as an AATF at the following site only:

| Site name and address   | Approval number         |
|---|-------------------------|
| <b>Electrical Waste Recycling Group Limited</b><br>Newland Estate<br>School Lane<br>Kirkheaton<br>Huddersfield<br>HD5 0JS | <b>WEE/ME0006ZT/ATF</b> |

Your approval is subject to the conditions of approval specified in Part 2 of Schedule 11 to the Regulations at the approved site listed above. A copy of these conditions is attached.

Your approval is valid from 01 January 2021 and ends on 31 December 2021, unless it is otherwise suspended or cancelled. The approval applies only to the named operator for the specified approved site. You must notify us immediately, in writing, of any changes to the details submitted with your application.

If you wish to apply any site specific protocols to another site, you must submit an additional protocol application, providing evidence of sampling, which will be assessed by the Environment Agency to determine if the protocol can be applied to the additional site.

The acknowledgment of the protocol is subject to the conditions listed in Annex 1.

This approval applies only to the legal entity named in this letter. If this changes then your approval will be deemed to be cancelled and you must make a new application for approval. If you cease to be an authorised treatment facility your approval will also be deemed to be cancelled.

The approval allows you to issue evidence notes for waste electrical and electronic equipment (WEEE) which you received at this site and which is subsequently re-used, treated, recovered or recycled.

This approval does not replace any other environmental authorisation(s) that you may have for the site. You must continue to comply with these and other relevant legislation. This includes complying with the legal requirements for persistent organic pollutants and hazardous waste. More information on this can be found by contacting our Chemicals Compliance team at [POPsandWEEE@environment-agency.gov.uk](mailto:POPsandWEEE@environment-agency.gov.uk).

AATFs wishing to be approved for the next compliance period (01 January – 31 December 2022) and to have their approval run continuously, should apply to the Environment Agency using the relevant application forms before 30 September 2021.

If you have any specific queries about your approval or general queries regarding the WEEE Regulations please contact 03708 506 506 and ask to speak to a member of the Producer Responsibility Regulatory Services (PRRS) team.

Yours sincerely



**Ian Smirthwaite**  
**Senior Technical Officer**  
**Producer Responsibility Regulatory Services**  
**Environment Agency**

## Annex 1 -

### Site Specific Protocol

The table below shows details of the agreed protocol for site, **Electrical Waste Recycling Group Limited** Newlands Estate, School Lane, Kirkheaton, Huddersfield, HD5 0JS. The protocol below was agreed for the 2021 compliance period, please note its expiry date below. You must not use the protocol for WEEE outside of the agreed limitations.

| Category/Subtype | Percentage Agreed | Expiry Date      |
|------------------|-------------------|------------------|
| Cat 1            | 6                 | 31 December 2021 |
| Cat 2            | 5                 | 31 December 2021 |
| Cat 3            | 24                | 31 December 2021 |
| Cat 4            | 3                 | 31 December 2021 |
| Cat 5            | 25                | 31 December 2021 |
| Cat 9            | 5                 | 31 December 2021 |
| Cat 11           | 12                | 31 December 2021 |
| Cat 12           | 4                 | 31 December 2021 |

### Sampling

You should submit a protocol proposal 6 months prior to the expiry of this protocol if you wish to continue using an SSP.

If there are changes to the type/source of WEEE you receive, and it is likely to affect the percentages/weights agreed in your SSP, then please contact us. You may need to conduct more sampling to ensure your SSP figures remain valid.

Your use of this protocol will be inspected during site audits, to ensure that it is being applied appropriately and the data is being recorded is auditable and accurate.

Please note, the Environment Agency may ask you to increase the level of sampling if there are concerns with the protocol or any data discrepancies. The Environment Agency reserve the right to withdraw our acknowledgement of the protocol if information indicates it is providing inaccurate reporting of WEEE.